

People & Communities Committee Plan 2018-19



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1.0 About the People and Communities Committee

The People and Communities Committee is responsible for the development and implementation of strategies, policies, programmes and projects aimed at improving life at a local level in the context of the outcomes agreed in the community and corporate plans and other corporate strategies.

Its specific functions include:

- Developing and delivering programmes, events and activities to promote health, safety and wellbeing at a local level
- Administering and enforcing the Council's powers and duties under the Public Health Acts and all environmental health and building related legislation and regulations
- Securing and providing adequate provision for the recycling, treatment and disposal of commercial and domestic waste including bulky waste and the collection and disposal of abandoned motor vehicles.
- Exercising the Council's powers for improving local environmental quality in relation to housing legislation, Managing controlled waste, emergency planning and community safety and anti-social behaviour, clean neighbourhoods and other environmental or regulatory issues not falling within the remit of any other Committee.
- Managing, maintaining and maximising the benefit of the Council's parks, pitches, playgrounds and other public spaces as well as community centres and other indoor facilities
- Developing and implementing activities to ensure the delivery of corporate strategies and initiatives in respect of the promotion of health and physical activity, environmental protection, community safety and other such areas under the domain of this Committee
- Overseeing the delivery of the Council's frontline services and associated community assets including
- Overseeing the delivery of the Council's frontline services and associated community assets including:
 - Environmental Services; Cleansing; Waste Management; Parks and Cemeteries service (excluding Zoo, Malone House and Belfast Castle), Neighbourhood and Development Services; Community Services, Community Safety and Emergency Planning.

2.0 Committee Members



**Alderman
Tommy Sandford
Chair**



**Councillor
Arder Carson**



**Alderman
Jim Rodgers OBE**



**Councillor
Peter McReynolds**



**Councillor
David Armitage**



**Councillor
Daniel Baker**



**Councillor
Ryan Murphy**



**Councillor
Sonia Copeland**



**Councillor
Steven Corr**



**Councillor
Brian Heading**



**Councillor
Julie-Anne Corr
Johnston**



**Councillor
Donal Lyons**



**Councillor
Stephen
Magennis**



**Alderman
Frank McCoubrey**



**Councillor
Paul McCusker**



**Councillor
Dale Pankhurst**



**Councillor
Adam Newton**



**Councillor
Kate Nicholl**



**Councillor
Georgina Milne**



**Councillor
Órla Nic Biorna**

3.0 People and Communities Committee budget

A cash limit of £76,027,990 has been set for the People and Communities Committee 2018-19.

Services	Net Expenditure 2018 -19 (£)
Cleansing	17,837,368
Community Services	6,704,110
Directorate Support	2,704,307
Environmental Health	6,945,147
Leisure - GLL	7,800,000
Leisure - BCC	327,879
Neighbourhood & Development	4,103,076
Parks & Cemetery Services	9,162,979
Waste Management	20,443,124
Committee total	76,027,990

4.0 Key statistics from our services

In 2017/18, some key statistics from our services include:

 <p>We saved 97,524 tonnes of waste from landfill including 65,418 tonnes of recycling (subject to validation by the NIEA later this year)</p>	 <p>We issued over 2,500 fixed penalty notices (FPNs) for littering and dog offences</p>
 <p>We undertook: 194 on street drinking operations</p>	 <p>We attracted 95,300 visitors to Rose Week, Spring Fair and the Autumn Fair</p>
 <p>We attracted 620,718 visits to our 26 community centres and community programmes</p>	 <p>We attracted 2,217 children on our leisure centre holiday schemes and 1,503 registered at community centre summer schemes</p>
 <p>We attracted almost 1.9 million users and over 21,873 members at our 14 leisure centres</p>	 <p>127 community clean-ups, involving 2,481 volunteers</p>
 <p>We facilitated 28 good relations events</p>	 <p>We achieved a city recycling rate of over 40%</p>
 <p>We achieved 17 Green flag accreditations</p>	 <p>We achieved street cleanliness level of 75</p>
 <p>We supported 43 groups and organisations through the allocation of £170,391 PCSP Small Grants Scheme</p>	 <p>We provided over £3m community grants to 289 recipients</p>
 <p>We supported 168 community groups with good relation funding</p>	 <p>We supported and benefitted from 66,936 volunteer hours in our community centres and programmes</p>

5.0 Corporate risk actions

There are two corporate risks that are of direct relevance to the People and Communities Committee. These risks have been assessed, plans are in place and monitored. A progress update on risk will be brought to Committee as part of the six monthly progress update process.

Risk	“Failure to manage the city's waste against targets in an affordable manner” (MKI ref 493)	Risk owner	N Grimshaw
		Committee	P&C
Actions to mitigate	<ul style="list-style-type: none"> • Carry out ongoing monitoring of existing waste contracts • Develop appropriate response following the JR of DAERA decision to award planning to arc21 Residual Waste Treatment project • Carry out public consultation of the Waste Framework and prepare of SOCs for relevant capital investments 		

Risk	“Fail to safeguard children and adults from the risk of harm caused by abuse, exploitation and neglect when using council facilities, attending council events or receiving council services” (MKI 498)	Risk owner	N Grimshaw
		Committee	P&C
Actions to mitigate	<ul style="list-style-type: none"> • Develop and seek approval of new policy framework for safeguarding all ages. • Communicate and implement new policy framework. • Based on the framework, review and agree officer roles and responsibilities (including representative on regional and city safeguarding infrastructure). • Review training requirements and develop and agree relevant officer training programme. • Implement an assurance framework to monitor, report and manage compliance with safeguarding policy and practice. 		

6.0 Belfast Agenda Priorities

The People and Communities Committee Plan supports the delivery of the Belfast Agenda, working towards the delivery of inclusive growth and the Living here priority as well as contributing to City development and Growing the Economy priorities. The Agenda has four key priorities, including:



The diagram on the following page summarises the main work programmes/ activities of that the Committee will undertake in 2018-19. More detailed milestones and actions are provided in Section 8.0.

7.0 Key actions – ‘Plan on a page 2018-19’

Belfast will be a city re-imagined, a great place to live for everyone.

Belfast will be a city where everyone benefits from a thriving and prosperous economy

Belfast will be a city that is welcoming, safe, fair and inclusive for all

Belfast will be a city that is vibrant, attractive, connected and environmentally sustainable

Belfast will be a city where everyone experiences good health and wellbeing

Belfast will be a city where everyone fulfils their potential

Area of focus/ Priorities	Ref.	Activities	SRO	Lead Officer(s) / Updater
Growing the Economy				
1.1 Create employment and opportunity	1.1.1	Contribute to the development of a council wide inclusive growth framework incl. the Resourceful Belfast Plan/ circular economy (see 3.1.2)	Nigel Grimshaw	Tim Walker/Kim Walsh
Living Here				
2.1 Improve Neighbourhoods	2.1.1	Develop an early interventions and support programme	Rose Crozier	Cate Taggart
	2.1.2	Deliver the city and neighbourhood community safety programme	Rose Crozier	Fintan Grant/ Alison Allen
	2.1.3	Deliver an annual programme of local events and cultural celebrations	Rose Crozier	Cate Taggart/ Nicola Lane
	2.1.4	Retain Green Flag Accreditation in 17 of our parks and open spaces and apply for two more and apply for Green Flag Heritage Accreditation	Siobhan Toland	Fintan Grant
	2.1.5	Maintain and sustain the Connswater Community Greenway (CCG), review the delivery model and continue to improve connectivity	Rose Crozier	Fintan Grant
	2.1.6	Deliver the CNS Physical Investment Programme with Property and Projects.	Nigel Grimshaw	Jacqui Owens
	2.1.7	Finalise and deliver the open spaces strategy	Rose Crozier	Karen Anderson-Gillespie
	2.1.8	Finalise and implement the local biodiversity action plan	Rose Crozier	Orla Maguire
2.2 Improve the city living experience	2.2.1	Implement the Amateur Boxing Strategy and associated programme of work	Rose Crozier	Cormac McCann
	2.2.2	Deliver city events and activities (Rose week, Autumn Fair, Spring Fair)	Rose Crozier	Agnes McNulty
	2.2.3	Develop a Sports Development Strategy and associated funding strategy	Rose Crozier	Cormac McCann
	2.2.4	Deliver the Stadia Community Benefits Programme	Rose Crozier	Cormac McCann
2.3 Improve good relations	2.3.1	Deliver the integrated good relations plan	Rose Crozier	Nicola Lane
	2.3.2	Support the PtG Interfaces Programme (subject to funding)	Rose Crozier	Nicola Lane
	2.3.3	Continue to secure Peace IV funding and implement the programme (children & young people, shared spaces and building relationships)	Rose Crozier	Nicola Lane
2.4 Reduce life inequalities	2.4.1	Develop and deliver an integrated programme to address health inequalities across the city incl. a focus on suicide, alcohol, drugs and mental health	Siobhan Toland	Valerie Brown/ Cormac McCann
	2.4.2	Continue to manage the strategic partnership with GLL and deliver integrated health targets	Rose Crozier	Noel Munnis
2.5 Enable active, healthy and empowered citizens	2.5.1	Deliver and monitor the volunteering strategy and action plan	Rose Crozier	Cate Taggart
	2.5.2	Deliver a capacity support programme for the C&V sector	Rose Crozier	Cate Taggart
	2.5.3	Review and realign neighbourhood grant funding	Nigel Grimshaw	Jacqui Wilson
	2.5.4	Deliver the Growing Communities Strategy and Action plan	Rose Crozier	Ricky Rice
2.6 Provide fit-for-purpose city services	2.6.1	Continue to deliver high quality and cost effective services to rate payers and businesses	Nigel Grimshaw	Jacqui Wilson
	2.6.2	Deliver the bereavement improvement programme incl. cemetery and crematorium development	Siobhan Toland	Michael Patterson
	2.6.3	Review and update the parking order including tariffs	Siobhan Toland	Damian Connolly
2.7 Support our younger and older people	2.7.1	Deliver an active aging programme with partners, and finalise and deliver the Age Friendly action plan (including a priority on Dementia)	Siobhan Toland	Damian Connolly
	2.7.2	Develop and deliver an integrated children and young people framework and work programme	Rose Crozier	Cate Taggart
City Development				
3.1 Protect and enhance our environment and built heritage	3.1.1	Develop a 10 year Strategic Waste Plan	Siobhan Toland	Tim Walker
	3.1.2	Implement the circular economy programme of work	Siobhan Toland	Tim Walker
	3.1.3	Develop a new sustainable development framework	Siobhan Toland	Clare McKeown
	3.1.4	Continue to progress HLF funding applications to restore and animate historic city assets e.g. Tropical Ravine, City Cemetery and Templemore Baths and other opportunities as they arise	Nigel Grimshaw	Maria McAleer
Organisation fit to lead and serve				
	4.1	Review and deliver the CNS Improvement Programme	Nigel Grimshaw	Rose Crozier/ Siobhan Toland/ Elizabeth Watts
	4.2	Develop and deliver an area based service delivery approach and plan	Nigel Grimshaw	Stevie Lavery
	4.3	Develop a safeguarding policy and assurance framework	Rose Crozier	Cate Taggart
	4.4	Develop a suite of policies and strategies incl. events, drones and (re) naming	Nigel Grimshaw	Kim Walsh
	4.5	Develop a plan of work to ensure 'day one readiness' for Brexit	Nigel Grimshaw	Kim Walsh

8.0 Detailed milestones and actions

Growing the Economy						
Ref	Activity	2018/19				Responsible
		Q1	Q2	Q3	Q4	
1.1 Create employment and opportunity						
1.1.1	Contribute to the development of a council wide inclusive growth framework incl. the Resourceful Belfast Plan/ Circular economy (see 3.1.2)					SRO: Nigel Grimshaw Lead Officer(s)/ Updater: Tim Walker/ Kim Walsh
.1	Work with corporate council officers to support the scoping of the IG framework					
.2	Work with corporate council officers to support the drafting of the IG framework					
.3	Ensure specific areas of work delivered by CNS are reflected in the framework, including: - the Resourceful Belfast Plan/Circular economy (see also 3.1.2) - poverty mitigation work					

Living here						
Ref	Activity	2018/19				Responsible
		Q1	Q2	Q3	Q4	
2.1 Improve neighbourhoods						
2.1.1	Develop and deliver an early interventions and support programme					SRO: Rose Crozier Lead Officer(s)/ Updater: Cate Taggart
.1	In partnership with Early Years Organisation, deliver a new intervention for preschool children in VCS groups					
.2	Extend the play outreach services to newcomer and hard to reach communities and liaise with the Family Support Hubs to raise awareness of our service offer					
.3	Work in partnership with key HSCT professionals to promote and develop our play services to ensure they reach those families most in need					
.4	Further develop the Be Playful programme to target young parents across the city.					
2.1.2	Deliver the city and neighbourhood community safety programme					SRO: Rose Crozier Lead Officer(s)/ Updater: Fintan Grant/ Alison Allen
.1	Deliver Belfast (D)PCSP Strategic Plan, ensuring alignment to the Belfast Agenda Outcomes and emerging area working narrative					
.2	Present quarterly (D)PCSP performance report cards (OBA) to council and funders					
.3	Ensure integrated delivery of Safer Neighbourhood Officer (SNO), Park Warden and AEO services to address community safety issues					
.4	Improve the integration of council front line ASB services with PSNI (especially at peak times and in priority hot spots)					
.5	Improve existing information sharing arrangements (statutory, community and voluntary) to support					

	more effective service delivery					
2.1.3	Deliver an annual programme of local events and cultural celebrations					SRO: Rose Crozier Lead Officer(s)/ Updater: Cate Taggart/ Alison Allen
.1	Deliver a comprehensive programme of events and activities per area.					
.2	Monitor and evaluate events and activities ensuring linkages to outcomes					
2.1.4	Retain Green Flag accreditation in 17 of our parks and open spaces and apply for two more and apply for Green Flag Heritage Accreditation					SRO: Siobhan Toland Lead Officer(s)/ Updater : Fintan Grant
.1	Re-apply to retain Green Flag Accreditation for our current 17 sites and apply for accreditation in two new sites – Connswater Community Greenway and Half Moon Lake.					
.2	Apply for the Green Flag Heritage award for Botanic Gardens					
2.1.5	Maintain and sustain the Connswater Community Greenway (CCG), review the delivery model and continue to improve connectivity					SRO: Rose Crozier Lead Officer(s)/ Updater: Fintan Grant
.1	Draft an animation plan for the CCG and deliver the programme. Liaise with contractors to ensure that the maintenance schedule is being adhered to and that any outstanding remedial works are completed to the required standards.					
.2	Continue with maintenance through internal teams and contractors ensuring that standards are maintained. Continue to deliver the animation plan to strengthen connections between communities along the greenway and attract users and tourists. Inspect pathways, prior to sign off and to council.					
.3	Maximise efficiencies and help devise a new delivery model in terms of maintenance and linkages to street scene. Continue to maintain the greenway and deliver the animation plan.					
2.1.6	Deliver the CNS Physical Investment Programme together with Property and Projects					SRO: Rose Crozier Lead Officer(s)/ Updater: Jacqui Owens
.1	Scope CNS physical investment Programme and ensure alignment with the council's wider investment programme					
.2	Agree programme of work in conjunction in line with council's investment priorities					
.3	Deliver CNS Physical Investment Programme					
2.1.7	Finalise and deliver the Belfast Open Spaces Strategy					SRO: Rose Crozier Lead Officer(s)/ Updater: Karen Anderson-Gillespie
.1	Develop final draft of strategy					
.2	Carry out public consultation					
.3	Finalise strategy and present to Committee					
2.1.8	Finalise and implement the local biodiversity action plan					SRO: Rose Crozier Lead Officer(s)/
.1	Develop final draft of Biodiversity strategy & action plan					
.2	Carry out public consultation					

.3	Finalise strategy and begin implementing action plan					Updater: Orla Maguire
2.2 Improve the city living experience						
2.2.1 Implement the Amateur Boxing Strategy and associated programme of work						
.1	Hold quarterly steering group meeting with IABA					SRO: Rose Crozier Lead Officer(s)/ Updater: Cormac McCann
.2	Review quarterly performance reports against agreed action plan					
.3	Allocate quarterly budget according to expenditure incurred					
2.2.2 Deliver city events and activities (Rose week, Autumn Fair, Spring Fair)						
.1	Plan, organise and deliver each event as per plan of work					SRO: Rose Crozier Lead Officer(s)/ Updater: Agnes McNulty
.2	Evaluate and monitor the success of city events					
2.2.3 Develop a Sports Development Strategy and associated funding strategy						
.1	Prepare terms of reference and action plan for committee approval					SRO: Rose Crozier Lead Officer(s)/ Updater: Cormac McCann
.2	Undertake pre-consultation and produce draft strategy					
.3	Finalise consultation on strategy and present for committee approval					
2.2.4 Deliver the Stadia Community Benefits Programme						
.1	Hold quarterly policy and performance group meetings with DfC and IFA					SRO: Rose Crozier Lead Officer(s)/ Updater : Cormac McCann
.2	Review quarterly performance reports against agreed action plan					
.3	Incorporate GAA into Agreement to increase community impact from Casement development					
2.3 Improve community relations						
2.3.1 Deliver the integrated good relations plan						
.1	Secure funding from TEO towards the District Council Good Relations Plan					SRO: Rose Crozier Lead Officer(s)/ Updater: Nicola Lane
.2	Implement the various projects identified within the Plan including grant aid, commissioning and self-delivery					
.3	Report on findings of good relations outcomes and include in Plan for 19/20					
2.3.2 Support the PfG Interfaces programme subject to funding						
.1	Liaise with the Department of Justice regarding available funding for 18/19					SRO: Rose Crozier Lead Officer(s)/ Updater: Nicola Lane
.2	Secure funding if available for potential projects identified					
2.3.3 Continue to secure Peace IV funding and implement the programme (children & young people, shared spaces and building relationships)						

.1	Secure first round of PEACE IV funding, accept Letter of Offer incl conditions and submit rebid					Updater: Nicola Lane
.2	Commissioning of Delivery Agents / Mobilisation of Projects / Engagement of Communities					
.3	Deliver project activities across the city					
2.4 Reduce life inequalities						
2.4.1	Develop and deliver an integrated programme to address health inequalities across the city (incl. a focus on suicide, alcohol, drugs and mental health)					SRO: Siobhan Toland Lead Officer(s)/ Updater: Valerie Brown/ Cormac McCann
.1	Continue to work with Belfast Strategic Partnership (BSP) in the development of a revised 'Framework for Action' to address inequalities'					
.2	Review and update the Belfast Community Response Plan (suicide prevention)					
.3	Work with key partners to undertake a comprehensive audit of existing drug and alcohol and mental health services and pathways in Belfast in support of developing a shared 'big picture'					
.4	Facilitate a process for defining and agreeing the desired outcomes for mental health and drug and alcohol services in Belfast					
.5	Continue to support the development of the crisis response service pilot					
.6	Develop an MoU between BDACT, BPLIG and PCSP in support of a more integrated approach to addressing issues associated with drugs and alcohol and mental health					
.7	Continue to support place based community development approaches to suicide prevention, wellbeing and emotional resilience					
.8	Enhance partnership working across the physical activity sector, through the implementation of the Get Active Belfast framework					
.9	Develop outcome frameworks and delivery plans for Pledge 2 (Active Travel) and Pledge 4 (Health Sector) of Get Active Belfast					
.10	Deliver targeted physical activity interventions to under-presented groups including older people, people with a disability, women and people living in areas of high deprivation					
.11	Increase the availability and use of data for the purposes of identifying priorities, planning action and monitoring trends, within the physical activity sector					
.12	Deliver the Every Body Active 2020 programme and Belfast Sports Awards					
.13	Implement the club mark scheme					
.14	Manage the Support for Sport fund					
2.4.2	Continue to manage the strategic partnership with GLL and deliver integrated health targets					SRO: Rose Crozier Lead Officer(s)/ Updater: Noel Munnis
.1	Established contract compliance and performance monitoring programme is now settled. Existing governance and reporting schedule has been consistently delivered for the last year without any slippage					
.2	New KPI's for 2018/19 have been approved by Active Belfast Ltd and report to Council through the SP&R committee.					
.3	New KPI scorecard will be in place from Q1 in 2018/19 supported by tier 2 and tier 3 in depth					

.4	reports on key outputs. The new KPI's are focused on maximising occupancy and throughput in every centre. One of the key alterations in KPI reporting for 2018/19 is that performance will be monitored on a centre by centre basis.					
.5	2018/19 performance measures include health outputs based on the principle of getting more people, more active, more often. These include target user groups with an emphasis on hard to reach audiences and traditionally underrepresented groups.					
2.5 Enable active, healthy and empowered citizens						
2.5.1 Deliver and monitor the volunteering strategy and action plan						
.1	Establish steering group to lead the implementation of the Corporate Volunteer Policy					SRO: Rose Crozier Lead Officer(s)/ Updater: Cate Taggart
.2	Develop an internal communication plan to promote the volunteer policy					
.3	Carryout a baseline audit of council departments and units to identify current involvement and management of volunteers.					
.4	Identify training and support needs for staff responsible for volunteer recruitment, selection, supervision and management					
.5	Develop appropriate management information and analysis systems					
.6	Use new corporate information technology platforms to design a shared filing protocol					
.7	Monitor and evaluate the impact of volunteers in the delivery of services					
.8	Promote the benefits of volunteer involvement internally					
.9	Support and advise council departments and units to implement volunteer management systems					
2.5.2 Deliver a capacity support programme for the C&V sector						
.1	To define and communicate council's definition of capacity building support to include processes such as mentoring, coaching and training.					SRO: Rose Crozier Lead Officer(s)/ Updater: Cate Taggart
.2	Design and administer a capacity needs analysis process at organisational and neighbourhood level					
.3	Produce a capacity needs analysis report- detailing sectoral requirements at organisational and neighbourhood level.					
.4	Develop an appropriate Management Information and Process Improvement System					
.5	Identify capacity building support organisations, their service provision and demand for services- Conduct an Audit of Provision					
.6	Establish and maintain relationships with capacity support organisations to explore opportunities for collaborative and co-designed service delivery.					
.7	Work with key sectoral partners and agencies to ascertain the information, knowledge and skills required by CVS to work effectively within neighbourhoods, at area and city levels.					
.8	Deliver range of capacity support based on needs analysis					

.9	To provide information and capacity support to organisations to meet legislative responsibilities e.g. charitable, data protection, safeguarding etc.					
.10	Prepare a series of capacity support, training, and resource packs designed to meet the needs of community organisations at neighbourhood and area level.					
.11	Prepare e-learning materials for Council's capacity support series.					
.12	Deliver OCN in Community Development.					
.13	Continue to increase the capacity of officers to effectively plan and deliver capacity building support to the sector.					
.14	Evaluate the capacity support programme					
2.5.3	Review and realign neighbourhood grant funding					SRO: Nigel Grimshaw Lead Officer(s)/ Updater: Jacqui Wilson
.1	Finalise report					
.2	Report to CMT/Committee					
.3	Agree resources for implementation plan					
2.5.4	Deliver the Growing Communities Strategy and Action plan					SRO: Rose Crozier Lead Officer(s)/ Updater: Ricky Rice
.1	Develop final draft of Growing Communities strategy & action plan					
.2	Engage with key stakeholders					
.3	Agree & begin implementing phase 1 priorities					
2.6	Provide fit-for-purpose city services					
2.6.1	Continue to deliver high quality and cost effective services to ratepayers and business					SRO: Nigel Grimshaw Lead Officer(s)/ Updater: Jacqui Wilson
.1	Deliver the efficiency project					
.2	Carry out an estimates challenge process					
.3	Carry out structural reviews					
.4	Seek out opportunities for income generation					
.5	Contract Management					

2.6.2	Deliver the bereavement improvement programme (including crematorium and cemetery development)					SRO: Siobhan Toland Lead Officer(s)/ Updater: Michael Patterson
.1	Review and update Memorial Management Policy and Belfast Code of Safe Memorial Working Practice					
.2	Continue memorial inspection programme in Roselawn Cemetery and extend to City Cemetery and Dundonald Cemetery					
.3	Project Management Unit to procure Design Team for new Crematorium Development					
.4	Full adoption of Plotbox as new operating system for Bereavement Services					
.5	Move the main Bereavement Administrative office to Roselawn Gatelodge					
2.6.3	Review and update the parking order including tariffs					SRO: Siobhan Toland Lead Officer(s)/ Updater : Damian Connolly
.1	Produce draft Parking Order					
.2	Submit committee report seeking approval to publish and consult on draft order					
.3	Final order agreed and ratified by Council					
2.7 Support our younger and older people						
2.7.1	Deliver an active aging programme with partners, and finalise and deliver the Age Friendly action plan (including a priority on Dementia)					SRO: Siobhan Toland Lead Officer(s)/ Updater: Damian Connolly
.1	Draft Action plan produced and submitted to CMT and BSP for agreement					
.2	Submitted to committee and approval sought for 12 week consultation					
.3	Consultation completed and Final Action Plan launched and submitted to WHO					
2.7.2	Develop and deliver an integrated children and young people framework and programme of work					SRO: Rose Crozier Lead Officer(s)/ Updater: Cate Taggart
.1	Promote engagement through the youth forum campaign programme					
.2	Review summer activity provision to shape future outcomes based CYP activity plan					
.3	Scope CYP programme of activities across CNS to identify opportunities for collaborative working and service delivery, identify gaps and improve partner delivery models					
.4	Identify training and support needs for staff responsible for CYP supervision and management					
.5	Review and update CYP engagement plan					
.6	Develop appropriate assurance management framework including management information and analysis systems					
.7	Continue to monitor and review the CYP evidence based approach and outcomes.					

City development						
Ref	Activity	2018/19				Responsible
		Q1	Q2	Q3	Q4	
3.1 Protect and enhance our environment and built heritage						
3.1.1	Develop a 10 year Strategic Waste Plan					SRO: Siobhan Toland Lead Officer(s)/ Updater: Tim Walker
.1	Conduct consultation on the “ <i>Waste Framework</i> ”					
.2	Application of the Single Bin Policy – depending on outcome of the waste framework consultation					
.3	Deliver Phase 2 of the Food Waste Campaign					
.4	Continue to progress arc21 in the context of the Strategic Waste Plan					
.5	Synchronise the delivery of the collaborative work of NILGA/SIB/DOE					
3.1.2	Implement the circular economy programme of work					SRO: Siobhan Toland Lead Officer(s)/ Updater: Tim Walker
.1	Finalise programme of collaborative projects with internal and external stakeholders					
.2	Launch implementation of the programme of collaborative projects					
3.1.3	Develop a new sustainable development framework					SRO: Siobhan Toland Lead Officer(s)/ Updater: Clare McKeown
.1	Establish cross-council steering group to support development of the new framework					
.2	Review previous Sustainable Development strategy & scope new framework development					
.3	Develop a new draft strategy					
.4	Consult on draft strategy					
3.1.4	Continue to progress HLF funding applications to restore and animate historic city assets e.g. Tropical Ravine, City Cemetery and Templemore Baths and other opportunities as they arise					SRO: Nigel Grimshaw Lead Officer(s)/ Updater: Maria McAleer
.1	<i>City Cemetery</i> Delivery Phase Application is currently under HLF evaluation					
.2	Commence detailed design and start procurement of works and restoration <i>Templemore Baths</i>					
.3	Continue to progress through the development phase activities					
.4	Submit Round 2 application and consideration by HLF Jan/Feb 2019 <i>Tropical Ravine</i>					
.5	Complete construction and premises open to public.					
.6	HLF grant to be drawn down for remaining capital and revenue aspects					

Organisation fit to lead and serve – our enablers

Ref	Activity	2018/19				Responsible
		Q1	Q2	Q3	Q4	
4.1	Review and deliver the CNS Improvement Programme					SRO: Nigel Grimshaw Lead Officer(s)/ Updater : Rose Crozier/ Siobhan Toland, (Elizabeth Watts)
.1	Review programme					
.2	Commence transitional project implementation, including service model for Streetscene					
.3	Prioritise projects for future phases					
4.2	Develop and deliver an area based service delivery approach and plan					SRO: Nigel Grimshaw Lead Officer(s)/ Updater: Stevie Lavery
.1	Agree Narrative for the development of an area framework for the city					
.2	Scope overall work programme for area framework (phase i BCC focused)					
.3	Agree staff resource and internal governance to enable development of area framework					
.4	Appoint Neighbourhood Managers					
.5	Carry out benchmarking / good practice visits with officers / members					
.6	Agree parameters for learning to inform future strategy					
.7	Develop proposals (including consultation and engagement plan) on area model / governance					
.8	Engage with AWG, Community Planning partnership and C & V sector on emerging work					
.9	Maximise opportunities to align revenue, staff and physical resources					
.10	Members to consider proposals on integrated service delivery opportunities					
.11	Agree area plans for delivery 2019/2020					
4.3	Develop a safeguarding policy and assurance framework					SRO: Rose Crozier Lead Officer(s)/ Updater: Cate Taggart
.1	Establish BCC Safeguarding Panel to oversee the management of safeguarding practice across Council & ensure that staff are compliant with policy and procedures and other statutory guidance.					
.2	Review and produce operational safeguarding guidance in the form of procedures for use within the Council and monitor their implementation and review annually					
.3	To monitor reported safeguarding concerns to ensure that reporting procedures have been followed and to implement any learning outcomes following investigation.					
.4	To review and inform the overall corporate training needs of the Council in respect of Safeguarding.					
.5	To comply with required internal audit requirements and implement any recommendations					
.6	To comply with required external audit requirements including the Safeguarding Board of NI (SBNI) audits and consultations, Local Adult Safeguarding Partnership's (LASP's) arrangements.					

4.4	Develop a suite of policies and strategies incl. events, drones and (re) naming					SRO: Nigel Grimshaw Lead Officer(s)/ Updater: Kim Walsh
.1	Review the suite of CNS departmental policies and identify those requiring reviewing or updating in 18/19 and any new policies to be developed.					
.2	Develop a plan to coordinate developing, reviewing and updating of departmental policies ensuring alignment to council-wide policy development where appropriate					
.3	Ensure and monitor the progress of policy development in CNS including new policy development such as 'Events'; 'Drones' and '(Re)naming'					
4.5	Develop a plan of work to ensure 'day one readiness' for Brexit					SRO: Nigel Grimshaw Lead Officer(s)/ Updater: Kim Walsh
.1	Scope issues and identify key areas of focus for the CNS department					
.2	Develop an action plan ensuring alignment with council-wide approach					
.3	Implement action plan to ensure Day 1 readiness					